

# Wendy's Wonderful Kids Adoption Recruiter

Posting Start Date: 9/10/19

Posting End Date: 9/17/2019

If you are interested in applying for this position, please submit your cover letter and resume to Jennifer Rossell via email – [JRossell@cnswfl.org](mailto:JRossell@cnswfl.org)

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**Only resumes received before end of business (5:00 pm) on Tuesday, September 17, will be considered**

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- Children's Network of Southwest Florida, LLC does not discriminate on the basis of age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of SWFL is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.

### **Skills/Abilities**

- ◆ Must possess skills to implement a child-focused recruitment model to find families for children in foster care and have the ability to relate to children and potential adoptive families.
- ◆ Will need to work as part of a team, be an effective advocate for children, be results driven and self-motivated.

### **General/Essential Duties of Position (Full job description will be provided upon interview)**

- ◆ Develop and implement effective, aggressive and accountable recruitment activities for youth who are legally available for adoption but do not have an identified adoptive family by utilizing the Child-Focused Recruitment Model.

### **MINIMUM REQUIREMENTS**

#### **Education / Experience / Certification**

- ◆ A Master's Degree from an accredited college or university in social work or related field;
  - Official transcripts are a mandatory requirement
- ◆ A minimum of two (2) years of experience in Child Welfare is required, with an emphasis in foster care/adoption preferred.
- ◆ A Bachelor's Degree in psychology, social work, sociology or related human services degree and adoption experience may be substituted.

#### **Certificates, License, Registrations, background checks, drug screens**

- Valid driver's license required
- Driver's license check is required
- Drug Screening is required
- E-Verify (US Citizenship Verification) is required
- Criminal background screening mandatory (local law enforcement and FBI/FDLE)
- Annual Tuberculosis testing is a requirement

**If you are currently an employee of Children's Network of Southwest Florida, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying**