

I.T. SUPPORT PROFESSIONAL I

Start Date: 3/1/2021

End Date: 3/26/2021

If you are interested in applying, please submit your cover letter and resume. If you are interested in applying, please submit your cover letter and resume to **Sherri Weckesser, IT Manager** via email: Sweckesser@cnswfl.org

Resumes must be received by end of business (5:00 pm) on Friday, March 12, 2021

- Children's Network of Southwest Florida, LLC does not discriminate on the basis of age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of SWFL is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.

MINIMUM REQUIREMENTS

Education / Experience / Certification

- ◆ Two-years equivalent work experience required
- ◆ Microsoft or other certifications relating to Information Technology support
- ◆ Completion of CompTIA A+ certification
- ◆ Ability to work effectively as part of a team

General Purpose of Job (Full job description will be provided upon interview)

- ◆ The purpose of this job is to assist the Information Technology Department in support of the System of Care infrastructure for the Children's Network of Southwest Florida.
- ◆ The Information Technology Professional I primary responsibilities include 1st and 2nd level direct end-user support for computer and networking hardware, off-the-shelf standardized software systems and other business applications. This support is provided both remotely and in person, depending upon the location being supported. Associated duties include support for IT inventory and building maintenance.

Certificates, License, Registrations, background checks, drug screens

- Valid driver's license required
- Driver's license check is required
- No special certification or registration is required for this position
- Drug Screening is required
- E-Verify (US Citizenship Verification) is required
- Criminal background screening (fingerprinting) mandatory (Local Law/FBI/FDLE)
- Annual Tuberculosis testing is a requirement

If you are currently an employee of Children's Network of Southwest Florida, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying

