

Child Welfare



Case Manager Supervisor (Kinship)

Posting Start Date: 9/3/2019

Posting End Date: 9/17/2019

If you are interested in applying for this position, please submit your cover letter and resume to Jennifer Rossell, Human Resource Liaison via email – JRossell@cnswfl.org

Only resumes received before end of business (5:00 pm) on Tuesday, Sept. 17, 2019 will be considered

- Children's Network of Southwest Florida, LLC does not discriminate on the basis of age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs.
- Children's Network of SWFL is an Equal Opportunity Employer, Drug Free Workplace.
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory.

General Purpose of Position (Full job description will be provided upon interview)

The purpose of this job is to manage the daily operations of a Dependency Case Management unit which identifies and assesses client and family needs of minors placed in care by DCF due to abuse or neglect by caretakers, with the ultimate goal of permanency; supervises Case Management and support staff; and coordinates service delivery to ensure that client needs, program goals, and contract objectives are effectively met. This professional will ensure case managers help children transition back into their home by helping link families to services in the community, both formal (community providers) and informal (family, friends, neighbors, church, school, etc.) resources to strengthen the family while ensuring the safety of the children.

MINIMUM REQUIREMENTS

Education / Experience / Certification

- ◆ Bachelor's degree from a four (4) year accredited college or university in Human Services or other related field;
 - Official transcripts are a mandatory requirement
- ◆ Current Child Welfare Certification or eligibility upon hire;
- ◆ A minimum of two (2) years of experience in child welfare;
- ◆ Prior supervisory experience is preferred;
- ◆ Must have a working knowledge of community services in our local 5 county area;
- ◆ Must have knowledge of child welfare processes and rules and be able to use Florida Safe Families Network on-line data.
- ◆ Excellent organizational, communication, computer, and problem solving skills are a must; and
- ◆ Must have the ability to establish and maintain positive working relationships

Essential Duties and Responsibilities

- ◆ Assign cases and related duties to staff and oversee service delivery.
- ◆ Evaluate, coordinate, and ensure necessary services and/or treatment are provided to achieve the goal of Reunification. Ensure assessments are completed timely; referrals are completed timely, and assists case managers to ensure families access services timely.
- ◆ Additional Essential Duties are on the full job description.

Certificates, License, Registrations, background checks, drug screens

- Valid driver's license required
- Driver's license check is required
- Drug Screening is required
- E-Verify (US Citizenship Verification) is required
- Criminal background screening mandatory (local law enforcement and FBI/FDLE)
- Annual Tuberculosis testing is a requirement

If you are currently an employee of Children's Network of Southwest Florida, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying