



Child Welfare Case Manager

Age 0-5 Specialized Unit – Multiple Locations

(Child Welfare Professional Certification is Required*)

Start Date: 7/20/21

End Date: 8/01/21

If you are interested in applying, submit your resume and cover letter to Sarah Chesley, via email – Sarah.Chesley@cnswfl.org

- Children's Network of Southwest Florida, LLC does not discriminate based on age, race, national origin, gender, religion, veteran status, or disability in employment, in provision of services, or in access to programs
- Children's Network of SWFL is an Equal Opportunity Employer, Drug Free Workplace
- Children's Network is an E-Verify Participant; Pre-Hire background checks are mandatory

General Purpose of Position (Full job description will be provided upon interview)

To serve children, ages birth to five years, and their families who are under protective supervision and involved with the Dependency system. This position will focus heavily on the impacts of substance use and domestic violence on the overall family dynamics and its effect on the safety, well-being, and permanency of the child. The position will evaluate, coordinate, ensure that the necessary services and treatment are provided; complete required family assessments and ongoing documentation; assist individuals and families by teaming with them to identify goals to maintain and strengthen the family unit. This position is a judicial position within Lee County.

MINIMUM REQUIREMENTS

Education / Experience / Certification

- ◆ Bachelor's degree from an accredited college/university in Human Services or related field
- ◆ *Official transcript required upon offer*
- ◆ A working knowledge of community services in our local 5 county area
- ◆ Strong organizational and problem-solving skills are highly desired
- ◆ Must have the ability to establish and maintain positive working relationships

Essential Duties and Responsibilities

- ◆ Oversight of all child welfare related tasks with families
- ◆ Provide documentation and data on child welfare case activities
- ◆ Conduct regular home visits to ensure engagement and progress of families
- ◆ Adherence of all data collection into automated systems, including FSFN
- ◆ Produce periodic reports as requested
- ◆ Other duties may be assigned as special projects may be requested

Certificates, License, Registrations, background checks, drug screens

- ◆ Valid driver's license, clean driver's license check, and proof of insurance is required
- ◆ No special certification or registration is required for this position
- ◆ Criminal background screening (Fingerprinting ~ FBI/FDLE and Local Law Enforcement) and Abuse Registry Check
- ◆ Drug Screening is a requirement
- ◆ Children's Network participates in E-Verify

If you are currently an employee of Children's Network of Southwest Florida, LLC, or one of our Case Management Organizations, it is necessary that you notify your current Supervisor, prior to applying